

F. REFERENCES

Please give the names of two people, not relatives, who have known you for at least two years (We may decide to contact them)

1 Name.....
Address.....
Occupation.....Phone.....

2. Name.....
Address.....
Occupation.....Phone.....

G. APPLICANT'S PLEDGE

I willingly pledge to uphold the principles and standards of conduct and abide by all rules and regulations of the University of Arusha.

Applicant's name

Signature

Date

Please return this form duly filled out along with the following:

1. Photocopies of birth, Ordinary level, A' level or Diploma, Bachelor's degree Certificates and Transcript (from a recognized institution) or equivalent qualification
2. A non-refundable application fee of Tsh. 30,000/- for Citizens and US\$ 30/= for non-citizens.
3. International student should bring copies of a valid passport.

Note:

- The government-authorized personnel should certify all copies of certificates.
- Official translation / Equivalence should be done for all certificates and transcripts issued from outside Tanzania and non-English speaking countries before submission is done.
- All payments should be done through the University of Arusha account number: 014103004358 **NBC Arusha Branch** or through **01J1098742000 CRDB USA RIVER Branch**.
- Payment in foreign currency can be made through account number: **014105007600 NBC Branch** or other formal means of money transfer, e.g. Western Union
- Please attach the original copy of your Bank slip to your documents.

Send this application form to:

The Office of Admission

University of Arusha

P.O. Box 7 Usa River

Tanzania (East Africa)

Tel: +255 27 254 0000/3

Fax: +255 27 254 0004

E-mail: admission@uoa.ac.tz /registrar@uoa.ac.tz



UNIVERSITY OF ARUSHA

DIRECTORATE OF RESEARCH, PUBLICATIONS AND POSTGRADUATE STUDIES

REFERENCE FORM FOR POST-GRADUATE DEGREE PROGRAMS

Applicant's name _____
Second name or surname as it appears in certificates _____
Other names _____

Programme applied for admission to the University of Arusha:-

| | |
|---|-----|
| MBA - Finance and Accounting | [] |
| MBA - Strategic Human Resource Management | [] |
| MBA - Strategic Marketing and Entrepreneurship. | [] |
| MA Ed - Master of Arts in Educational Management. | [] |
| MA Ed - Master of Arts in Curriculum and Instruction. | [] |
| PGDE - Post Graduate Diploma in Education.. .. | [] |

Dear Sir/Madam,

The above aspirant has provided your name as referee to support his/her request for the designated Postgraduate Program. Your reply will be of great contribution in assessing the candidate and will be treated in the strictest confidence.

Thank you for your cooperation.

(*The referee should be a person who is academically familiar with the applicant, either as a teacher, research supervisor, or professional associate).

1. How long have you known the applicant and in what capacity?

2. What do you regard as the applicant's main academic strengths?

3. What do you regard as the applicant's main academic limitations?

4. Please, evaluate the applicant with respect to each of the following aspects:

| Element | Outstanding | Very Good | Good | Average | Below Average | No Information |
|-------------------------------|-------------|-----------|------|---------|---------------|----------------|
| Academic capacity | | | | | | |
| Oral communication ability | | | | | | |
| Writing communication ability | | | | | | |
| Ability to work independently | | | | | | |
| Determination | | | | | | |
| Inventiveness | | | | | | |

5. What is your view of the applicant's suitability for the programme?

6. Is there any other information you deem important for this applicant?

(Continue on a separate sheet if necessary)

7. Name: _____

Position: _____

Signature: _____

Date: _____

Address: _____

Tel. No.: _____ E-Mail: _____

(After filling this form, kindly enclose it in a sealed envelope, sign the envelope on the cover flap, and hand it over to the candidate for mailing back to University with the application form).