



UNIVERSITY OF ARUSHA

A Chartered Seventh-day Adventist Institution of Higher Education

Office of the Registrar

**ACADEMIC CALENDAR FOR UNDERGRADUATE AND POSTGRADUATE PROGRAMS
2016/2017**

EVENTS	DATES
SEPTEMBER 2016	
Final Defense/Postgraduate Programs	Thursday, September 1 – 30
End of classes for Short Semester/2016	Friday, September 16
Final Examinations for Short Semester/2016	Monday September 19 – 23
Special/Supplementary Examinations/2016	Monday, September 26 – 30
Internal Examiners Marking for Short Semester/2016	Monday, September 26 – 30
Internal Examiners Marking for Special/Supplementary Examinations	Tuesday, September 27 – October 3
FIRST SEMESTER 2016/2017	
OCTOBER 2016	
Short Semester 2016 - Deadline for Submission of Grades	Wednesday, October 5
Deadline for Submission of Grades for Special/Supplementary Examinations – 2 nd Semester 2015 – 2016	Wednesday, October 5
Faculty /School/Directorate Board moderate Grades for Short Semester 2016	Friday, October 7
Faculty/School/Directorate Board moderate Grades for Special/Supplementary Examinations – 2 nd Semester 2015 – 2016	Friday, October 7
Arrival of New Students/Undergraduate Programs	Sunday, October 9
New Students' Orientation	Monday, October 10
Financial Clearance, Picture-taking, Verification of Documents, Issuing of Usernames & Passwords, and Registration for New Students	Tuesday, October 11-14
Senate (Approval of Results for Short Semester 2016)	Tuesday, October 11
Senate (Approval of Results for Special/Supplementary Examinations – 2nd Semester 2015 – 2016)	Tuesday, October 11
Arrival of Continuing Students/Undergraduate Programs	Sunday, October 16
Registration for Continuing Students	Monday, October 17 – 21
University Faculty Meeting	Thursday, October 20
Classes Begin for Certificate, Diploma and Undergraduate Students with Late Registration Fee in Effect	Monday, October 24
Deadline to Upload Grades for Short Semester 2016	Wednesday, October 19
Deadline to Upload Grades for Special/Supplementary Examinations – 2 nd Semester 2015 – 2016	Wednesday, October 19
Special/Supplementary Examinations for Short Semester 2016	Wednesday, October 26 – 28



End of Registration with Late Fees & Last Day to add a Course (3 rd year – Undergraduate Programs)	Friday, October 28
Deadline to Submit Research Project Books and Clearance for Graduation/Postgraduate	Friday, October 28
Camp-meeting	Saturday, October 29 – Nov. 5
	NOVEMBER 2016
Short Semester 2016 – Internal Examiners Marking of Special/Supplementary Examinations	Tuesday, November 1 – 4
Faculties/School/Directorate Clear Prospective Graduands	Tuesday, November 1 – 16
Last Day to Drop a Course without a Grade (3 rd year – Undergraduate Programs)	Friday, November 4
Moderation of Examinations (Postgraduate)	Monday, November 7 – 11
Faculty /School/Directorate Board moderate Special/Supplementary Examination Grades for Short Semester 2016	Tuesday, November 8
Senate Approves Special/Supplementary Examinations Results for Short Semester 2016	Friday, November 11
End of Classes/Postgraduate Programs	Monday, November 11
University Staff Meeting	Tuesday, November 15
Senate – Clearance of Prospective Graduands	Thursday, November 17
Preparation for Main University Graduation (Printing of Booklets)	Friday, November 18 – 22
Test 1 (Undergraduate Programs)	Monday, November 21 – 25
Final Examinations (Postgraduate)	Monday, November 21 – 30
Council Meeting clear Graduands	Wednesday, November 23
Main University Graduation	Thursday, November 24
Reporting Date/In-Service Program First Session	Sunday, November 27
Registration/In-service Program	Monday, November 28 – 30
	DECEMBER 2016
Classes Begin and Late Registration Fee in Effect/In-Service Program	Thursday, December 1
Internal Marking of Final Examinations/Postgraduate	Thursday, December 1 – 8
End of Registration with Late Registration Fee /In-service Program	Friday, December 9
Submission of grades/Postgraduate	Monday, December 12
School Board Moderates grades/Postgraduate	Tuesday, December 13
Senate Moderates Grades/Postgraduate	Friday, December 16
Test 1 (In-service Program)	Monday, December 19 – 22



Christmas & New Year holidays	Friday, December 23, 2016 to January 1, 2017
	JANUARY 2017
Moderation of Final Examinations (In-service Program)	Monday, January 2-5
Test 2 (Undergraduate Programs)	Monday, January 2 – 6
Arrival of Students and Orientation/Postgraduate Programs	Wednesday, January 4
Final Examinations/In-service Program	Wednesday, January 4 – 6
Financial clearance, picture taking, verification of documents and issue of username, password, and registration/Postgraduate Programs	Monday, January 5 – 9
Internal Examiners Marking for Final Examinations/In-service Program	Monday, January 9 – 13
In-house Exhibition (All Programs)	Tuesday, January 10
Classes Begin and Late Registration Fees in Effect/Postgraduate Programs	Wednesday, January 11
Session Break/In-service Program	Wednesday, January 11
Research Seminar for Faculty	Wednesday, January 11-12
Deadline for Submission of Grades/In-service Program	Monday, January 16
Test 2 (Undergraduate Programs)	Monday, January 16 – 20
Faculty/School/Directorate Board moderate grades/In-Service Program	Tuesday, January 17
End of Registration with Late Fees/Postgraduate Programs	Friday, January 20
End of First Semester Classes/Undergraduate Programs	Friday, January 20
Senate (Approval of Results for In-service)	Friday, January 20
Moderation of Final Examinations (Undergraduate Programs)	Monday, January 23 – 27
Examination Preparation Week/Undergraduate Programs	Monday, January 23 – 27
Uploading of Grades/In-Service Program	Monday, January 23 – 27
Final Examinations/Undergraduate Programs	January 30 – 10 February
	FEBRUARY 2017
Semester Break/Undergraduate Programs	Monday, February 13 – Friday March 3
Internal Examiners Marking /Undergraduate	Monday, February 13 – 22
Deadline For Submission of Grades/ Undergraduate Programs	Thursday, February 23
Faculty/School Board moderate grades/Undergraduate Programs	Friday, February 24



SECOND SEMESTER 2016/2017

SECOND SEMESTER 2016/2017	
	MARCH 2017
Senate (Approval of grades for Undergraduate– First Semester 2016/2017) Undergraduate Programs	Thursday, March 2
Uploading Grades for Undergraduate – First Semester 2016/2017	Friday, March 3 – 10
Arrival of all Students/Undergraduate	Sunday, March 5
Registration	Monday, March 6 – 10
University Faculty Meeting	Thursday, March 9
Classes Begin and Late Registration Fees in Effect/Undergraduate	Monday, March 13
Final Exams Moderation (Postgraduate)	Tuesday, March 13 – 17
Special Examinations/Undergraduate Programs	Wednesday, March 15 – 17
Council Meeting	Thursday, March 16
End of classes/Postgraduate	Friday, March 17
End of Registration with Late Fees & Last Day to add a Course (3 rd year – Undergraduate Programs)	Monday, March 20
Internal Examiners Marking for Special Examinations/Undergraduate	Monday, March 20 – 24
Deadline for Submission of Grades for Special Examinations – Undergraduate	Tuesday, March 27
Final Examinations/Postgraduate Programs	Monday, March 27 – April 4
Faculty/School Board moderate Special Examinations grades/Undergraduate Programs	Tuesday, March 28
Students Association Elections	Thursday, March 30
	APRIL 2017
Senate (Approval of grades for Special examinations– First Semester 2016/2017) Undergraduate Programs	Tuesday, April 4
Internal Examiners Marking for final examinations/Postgraduate	Tuesday, April 4-10
Easter Holiday	Tuesday, April 11 – 16
Family Day	Tuesday, April 11 - 13
Deadline for Submission of Grades for final examinations/Postgraduate	Monday, April 17
Test 1 week (Undergraduate)	Monday, April 17 -21
School moderates the grades/Postgraduate	Tuesday, April 18
Research Seminar for Students	Wednesday April 19 - 20
Deadline for Proposal Defense and Approval/Postgraduate	Friday, April 21



Week of Spiritual Emphasis	Saturday, April 23 – 29
	MAY 2017
Labor Day	Monday, May 1
Senate (Approval of grades for Special examinations– First Semester 2016/2017 and for Postgraduate)	Tuesday, May 2
Arrival of Postgraduate Students – Picture taking, Issue of Username and Passwords – Financial Clearance and Registration	Tuesday, May 2 – 9
Data Collection/Postgraduate Programs	Tuesday, May 2 – 31
Deadline to Upload Grades for Special Examinations - First Semester 2016/2017 – Undergraduate and Postgraduate	Wednesday, May 3 – 10
Classes Begin and Late Registration Fees in Effect/Postgraduate	Tuesday, May 9 – 15
	JUNE 2017
Reporting Date/In-Service Second Session	Sunday, June 4
Test week (Postgraduate (Postgraduate Programs)	Thursday, June 5 – 9
Registration/In-service Program	Monday, June 5 – 9
University of Arusha Multidisciplinary Research Conference	Tuesday, June 6 – 8
Classes Begin and Late Registration Fee in Effect/In-service Program	Monday, June 12
Test 2 week (Undergraduate)	Monday, June 12 – 16
Moderation of Final Exams (Certificate and Diploma Programs)	Monday, June 12 – 16
Council Meeting	Thursday, June 15
End of Classes for Second Semester (Undergraduate Programs)	Friday, June 16
End of Registration with Late Fee/In-service Program	Friday, June 16
Final Examinations for Certificate and Diploma Students	Monday, June 19 – 23
Moderation of Final Exams (Undergraduate)	Monday, June 19 – 23
Preparation week for Examinations for Undergraduate	Monday, June 19 – 23
University Faculty and Staff Meeting	Thursday, June 22
Internal examiners marking (Certificate/Diploma Programs)	Monday, June 26 – July 7
Final Examinations/Undergraduate Programs	Monday, June 26 – July 7
	JULY 2017
Test week (In-service Program)	Monday, July 3 – 7
Deadline for Submission of grades (Certificate/Diploma Programs)	Monday, July 10



Semester Break/Undergraduate Programs	Monday, July 10
Internal Examiners Marking – Undergraduate Programs	Monday, July 10 – 20
Faculty/School Board moderate grades (Certificate/Diploma Programs)	Wednesday, July 12
Moderation of Examinations (In-service Programs)	Monday, July 17 - 21
Moderation of Final Exams (Postgraduate)	Monday, July 17 – 21
Deadline for Submission of Grades/In-service Program	Tuesday, July 18
Faculty/School/Directorate Board moderate grades/In-service program	Wednesday, July 19
Deadline for Submission of Grades/Undergraduate Programs	Friday, July 21
Senate (Approval of grades – Certificate & Diploma Programs)	Friday, July 21
Uploading of grades/In-service program	Friday, July 21
End of classes for Postgraduate Programs	Friday, July 21
Arrival of students (Short Semester)	Sunday, July 23
Registration for Short Semester	Monday, July 24 – 26
Uploading of Grades (Certificate & Diploma Programs)	Monday, July 24 – 27
Examinations Preparation Week (Postgraduate Programs)	Monday, July 24 – 28
Final Examination/In-service Program	Monday, July 24 – 28
Faculty/School/Directorate Board clear students for Special Graduation	Monday, July 24 – 31
Faculties/School/Directorate moderate Grades/Undergraduate	Tuesday, July 25
Classes begin with Late Registration Fee in Effect/Short Semester	Thursday, July 27
Session Break/In-Service Program Second Session	Monday, July 31
Internal Examiners Marking/In-service Program	Monday, July 31 to August 4
Final examinations/Postgraduate Programs	Tuesday, July 31 – August 8
	AUGUST 2017
Preparation for Certificate/Diploma Graduation (Printing of Booklets)	Tuesday, August 1 – 5
Senate (Approval of Results for Second Semester 2016-2017 – undergraduate Programs)	Wednesday, August 2
Senate – Approval of Mini Graduation for Certificate/Diploma Candidates	Wednesday, August 2
Uploading of Grades – 2 nd Semester/Undergraduate	Wednesday, August 3 - 11
End of Registration and Last Day to Add a Course/Short Semester	Friday, August 4
Graduation for Certificate & Diploma Students	Sunday, August 6
Quarter Break/Postgraduate Programs	Thursday, August 10 - 25



Final Examinations Marking/Postgraduate Programs	Thursday, August 10 – 18
Teaching Practice	Monday, August 14 – Sept. 30
Deadline for Submission of Grades/Postgraduate	Tuesday, August 15
Moderation of Grades/Postgraduate Programs	Thursday, August 17
Submission of Completed and Edited Report/Postgraduate Programs	Friday, August 25
End of registration with late fees/Postgraduate Programs	Monday, August 28
Test 1(Short Semester)	Monday, August 28 – 31
Arrival of New Students – Picture taking, Issue of Username and Passwords – Financial Clearance/Postgraduate Programs	Monday, August 27-Sept 1
SEPTEMBER 2017	
Moderation of Final Exams (Short Semester)	Monday, September 4 – 8
Final Defense/Postgraduate Programs	Monday, September 4 – 29
End of classes for Short Semester	Tuesday, September 5
Preparation for Examinations (Short Semester)	Wednesday, September 6 – 9
Moderation of Final Examination/Short Semester	Wednesday, September 6 – 9
Classes Begin and Late Registration Fee in Effect/Postgraduate Program	Monday, September 8
Final Examinations/Short Semester 2017	Monday, September 11 – 29
Supplementary and Special Examinations for Undergraduate Programs – 2nd Semester 2016/2017	Monday, September 25 – 29
Council Meeting	Thursday, September 28
Submission of Research Project Books and Clearance for Graduation/Postgraduate	Friday, September 29
OCTOBER 2017	
Test Week/Postgraduate	Monday, October 2 – 6
Internal Examiners Marking for Short Semester 2017 examinations	Monday, October 2 – 11
Internal Examiners Marking for Special/Supplementary examinations 2 nd Semester 2016/2017	Monday, October 2 – 11
Arrival of New Students/Undergraduate Programs	Sunday, October 8
New Students' Orientation	Monday, October 9
Financial Clearance, Picture-taking, Verification of Documents, Issuing of Usernames & Passwords, and Registration for New Students	Tuesday, October 10 – 13
Deadline for Submission of Grades for Short Semester 2017	Thursday, October 12



Deadline for Submission of Grades for Special/Supplementary Examinations – 2 nd Semester 2016/2017	Thursday, October 12
Faculty/School/Directorate moderate Grades for Short Semester 2017	Friday, October 13
Faculty/School/Directorate moderate Grades for Special/Supplementary examinations – 2 nd Semester 2016/2017	Friday, October 13
Moderation of Final Examinations/Postgraduate	Friday, October 13 – 17
Arrival of Continuing Students/Undergraduate Programs	Sunday, October 15
Registration for Continuing Students/Undergraduate	Monday, October 16 – 18
University Faculty Meeting	Tuesday, October 17
Senate (Approval of Results for Short Semester 2017)	Wednesday, October 18
Senate (Approval of Results for Special Supplementary Examinations – 2nd Semester 2016/2017)	Wednesday, October 18
Uploading of grades for Sort Semester 2017	Thursday, October 19 – 27
Senate (Approval of Results for Special Supplementary Examination – 2 nd Semester 2016/2017)	Wednesday, October 18
Classes Begin for Certificate, Diploma and Undergraduate Students with Late Registration Fee in Effect	Thursday, October 19
End of Registration with Late Fees & Last Day to add a Course (3 rd year – Undergraduate Programs)	Wednesday, October 25
Week of Spiritual Emphasis	Saturday, October 28 – Nov. 5
	NOVEMBER 2017
Faculty/School/Directorate clear Prospective Graduands	Wednesday, November 1 – 15
Last Day to Drop a Course without a Grade (3 rd year – Undergraduate Programs)	Friday, November 3
Senate – Clearance of Prospective Graduands	Thursday, November 16
End of Classes/Postgraduate Programs	Friday, November 17
Preparation for Main University Graduation (Printing of booklets)	Monday, November 20 – 29
Preparation for Final Examination/Postgraduate	Wednesday, November 20-24
Final Examinations/Postgraduate	Monday, November 27- Dec 5
Council Meeting	Wednesday, November 29
Main University Graduation	Thursday, November 30
	DECEMBER 2017
Reporting Date/In-Service Program First Session	Sunday, December 3
Registration/In-service Program	Monday, December 4 – 6



Quarter Break/Postgraduate	Wednesday, December 6
Internal Marking of Final Examination	Wednesday, December 6 – 14
Classes Begin and Late Registration Fee in Effect/In-Service Program	Thursday, December 7
End of Registration with Late Registration Fee	Friday, December 8
Submission of Grades/Postgraduate	Friday, December 14
School Board Approves Grades/Postgraduate	Wednesday, December 20
Christmas & New Year Holidays	December 22, 2017 to January 1, 2018
	January 2018
Test 1 (In-service Program)	Tuesday, January 2 – 5
Arrival of Postgraduate Students, Orientation and Registration	Wednesday, January 3 – 10
Dissertation Registration and Proposal Writing/Postgraduate	Thursday, January 4 – March 17
Moderation of Examinations (In-service Program)	Monday, January 8 – 10
Senate Approves Grades/Postgraduate	Tuesday, January 9
In-house Exhibition (All Programs)	Wednesday, January 10
Classes Begin with Late Fee Registration in Effect/Postgraduate	Thursday, January 11
End of classes for In-service Program	Friday, January 12
Preparation for Final Examinations (In-service Program)	Monday, January 15 – 17
Final Examinations/In-service Program	Thursday, January 18 – 25
End of Registration/Postgraduate	Friday, January 19
Moderation of Final Examinations/Postgraduate	Friday, January 19 – 23
Session Break/In-service Program	Friday, January 26
Internal Examiners Marking for final examinations/In-service Program	Friday, January 26 – February 9
Preparation for Final Examinations/Postgraduate	Monday, January 29 – 31
	February 2018
Final Examinations/Postgraduate	Thursday, February 1 - 8
Quarter Break/Postgraduate	Friday, February 10